

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING
HELD ON
Wednesday 12th October 2016
At 7.30 pm in Bradford & Cookbury Village Hall.**

Present: - Cllrs: Bill Pennington, (chairman), Ann Richmond, David Manifold, Nikki Tyrrell, Andrew Oke, Mike Welch, Mark Smale, Kate Rowlands, John Rennie.

Also present: - TD Cllr. Philip Hackett,
Parish Clerk/RFO: Lindsay Dearing,

- 1) **Receive apologies of absence:** Carol Ventura, Nigel Manners, Andrew Oke and DC Cllr. Barry Parsons.
- 2) **a) To receive declarations of interest from councillors on items on the agenda:**
 - i) Cllr. Rennie declared an interest in 1/0746/2016/OUT The Chestnuts, Brandis Corner, item 5 (b).
 - ii) Cllr. Pennington declared an interest in item 4 (b)**b) To receive written requests for dispensations for disclosable pecuniary interests.** Cllr. Manifold has declared such an interest in any future planning applications involving Mr A. Orchard.
- c) **To grant any dispensations as appropriate**
- 3) **Draft minutes of 14th September 2016, having been circulated, were approved and signed.**
- 4) **Other items for discussion:-**
 - a) **Boundary Commission consultation.** After viewing the proposals over the last month it was decided that the dual councillor approach was not favoured and the relative remoteness of the parish within such a large ward would be a hindrance to good representation. *Clerk to reply to Boundary Commission .*

The chairman handed the meeting over to the vice-chairman for the next item

- b) Soil tipped at Priestacott passing place.**

Concerns have been raised about the loss of the passing place on the road into Priestacott by the presence of the road soil. A parishioner has volunteered to move the soil, under the supervision of the road warden, Mark Smale. This was agreed to. If the littering of adjoining land is repeated, a sign will be erected by the council.

The vice-chairman handed the meeting back to the chairman.

- c) Cookbury defibrillator location options.**

Following a site meeting with an electrician and Mr Geoff Pitt (PCC), a provisional site adjacent to the church gate and noticeboard was agreed. A quote from the electrician is awaited and a further site meeting will be necessary to locate the exact position of the free standing unit.
- d) Air Ambulance Night Landing Pad: update.**

An earlier meeting with Mr Toby Russell from DAAT had inspected several sites. One at Holemoor was deemed to have potential, and this will be investigated further by Cllr. Manifold, who will speak to the adjoining landowners. TDCllr. Hackett is making an application for a grant towards this project. The council expressed its thanks to Mr Worth, Mr & Mrs Morgan and the Village Hall Committee for offering potential sites.

- e) **Grant request from Bradford Cooking & Gardening Club.**
A grant of £150 was proposed by Cllr. Welch; seconded Cllr Rowlands.
Vote: Unanimous. TD Cllr. Hackett asked to be put in contact with the group as he may also be able to make a similar grant.
- f) **Report on informal meeting with Temporis Capital.**
A report by Mr Paul Clarke was circulated earlier, giving a full analysis of the informal discussion between Cllr. Pennington, TD Cllr. Hackett and Mr P. Clarke with 3 representatives of Temporis Capital. Mr Clarke was praised for his comprehensive report. A copy will be supplied to Geoffrey Cox QC MP with a view to an early meeting with him to discuss the report.
- g) **Planning Working Group make up.**
After discussion it was decided to restructure the group to 5 councillors:- Cllrs: Pennington, Smale, Ventura, Rowlands and Tyrrell. The group will comment on planning applications received outside of meeting dates, or refer them to the full council as appropriate. It was further proposed by Cllr. Rowlands that all councillors will advise the council of any future planning applications by themselves or immediate family. This was seconded by Cllr. Smale and voted unanimously,
- h) **Cookbury Green road surfaces.**
DC Cllr Parsons will be asked to help in sourcing repairs needed on the road surface at Cookbury green. Two Cookbury councillors will attend a forthcoming Highways meeting at Hatherleigh in November.

5) PLANNING

- a) **Any planning applications received.** Resubmission 1/0206/2016/FUL conversion of barn and associated works, Upcott Barton, Cookbury.
This will be reviewed by the working group.
- b) **Any previous applications granted, refused or appealed.**
Granted by TDC: 1/0746/2016/OUT Proposed dwelling. The Chestnuts, Brandis Corner.

6) FINANCE

- a) **Clerks reimbursement for October** of £10.19 was authorised for payment by transfer.
- b) **Audit 2015-16: Completion of audit and external auditors comments**
The audit was successfully concluded with two comments from the external auditors; The formal public notice had been issued 1 day too early, and the new IT equipment value had not been recorded on the assets list.
- c) **Half year accounts.** A spreadsheet was supplied to the meeting.
- d) **Confirmation of earlier transfer payment of £886.80 to Village Hall for Cookbury defibrillator purchase.** This form was not available, so will be completed in November.
- e) **Transfer authority for any grant issued in item 4 (e).**
£150 transfer authority was signed.

7) CORRESPONDENCE

A small file of correspondence was circulated.

Date of next meeting: 16th November at 7.00pm

Close of meeting: 10.02pm

Signed..... Date.....